



PSN COLLEGE OF ENGINEERING AND TECHNOLOGY

(An Autonomous Institution Affiliated to Anna University, Chennai)
Approved by AICTE and Recognized by UGC Under section 2 (f), 12 (B)
An ISO 9001:2015 Certified Institution & Accredited by NAAC with A+
Melathediyoor, Palayamkottai, Tirunelveli – 627 152



DEPARTMENT OF MECHANICAL ENGINEERING AND DEPARTMENT OF MECHANICAL AND AUTOMATION ENGINEERING

CIRCULAR

Ref: PSNCET/MECH/III Year/CCM03/2026-27 (ODD)

Date: 14.09.2026

It is proposed to conduct Third Class Committee Meeting for the Third Year V Semester (MECH & MAE) students on 17.09.2026 (Thursday) at 01.45 p.m. in III MECH class room. The following staff members and student members are requested to attend the meeting without fail.

Agenda of meeting:

1. Review of Continuous Assessment Test-II Results
2. Academic Performance and Identification of Slow Learners
3. Preparation for Model Examinations
4. Syllabus Completion and Revision Classes
5. Attendance and Eligibility for End-Semester Examinations
6. Academic Support and Remedial Classes
7. Assignment and Record Submission
8. Student Grievances and General Queries

Chair Person:

Ramkumar, HOD/MAE

Class Advisors:

Mr.S.Rohith Ambadi S, AP/MECH

Dr. M. Thirukumaran, Asso. Prof./MAE

Staff Members:

	Name	Signature
1.	Dr.Y.Carlin Calaph	
2.	Dr.K.Chandrasekar	
3.	Dr.S.Mareeswaran	
4.	Dr. P.Senthilkumar	
5.	Dr.M.Thirukumaran	
6.	Mr.B.Muthuramu	
7.	Dr.T.Albert	
8.	Mr.M.Balakrishnan	
9.	Dr.A.Subbulakshmi	

Student Members:

	Name	Signature
1.	Anusuya R	
2.	Lisone Ashish M	
3.	Navin Kumar S	
4.	Bala Krishnan S	
5.	Ajay Kumar A	
6.	Arumugam P	
7.	Raghul K	
8.	Vigneshkumar T	

CLASS ADVISOR

HOD

PRINCIPAL



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Minutes of Class Committee Meeting – III

Date: 19.09.2026

The Third Class Committee Meeting for Third Year - Fifth Semester (MECH & MAE) students was held on 17.09.2026 (Thursday) at 1:45 p.m. in the III MECH class room. Ramkumar, Head of the Department of Mechanical and Automation Engineering, chaired the meeting. The following members attended the meeting:

Class Advisors:

Mr.S.Rohith Ambadi S, AP/MECH
Dr. M. Thirukumaran, Asso. Prof./MAE

Staff Members:

Name	Signature
1. Dr.Y.Carlin Calaph	
2. Dr.K.Chandrasekar	
3. Dr.S.Mareeswaran	
4. Dr.P.Senthilkumar	
5. Dr.M.Thirukumaran	
6. Mr.B.Muthuramu	
7. Dr.T.Albert	
8. Mr.M.Balakrishnan	
9. Dr.A.Subbulakshmi	

Student Members:

Name	Signature
1. Anusuya R	
2. Lisone Ashish M	
3. Navin Kumar S	
4. Bala Krishnan S	
5. Ajay Kumar A	
6. Arumugam P	
7. Raghul K	
8. Vigneshkumar T	

SN COLLEGE OF ENGINEERING AND TECHNOLOGY



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The Chairperson warmly welcomed the members and explained the significance of the meeting. The following points were discussed during the meeting:

- The Chairperson reviewed the students' performance in CAT II and advised them to focus on improving their performance in the upcoming model examinations.
- The Chairperson instructed the faculty members to complete the remaining syllabus within the stipulated time.
- The Chairperson advised the faculty members to conduct revision sessions and practice tests to help students prepare effectively for the model examinations.
- The Chairperson advised the students to prepare a proper study timetable and allocate sufficient time for all subjects.
- The Chairperson instructed the faculty members to identify difficult topics and provide additional explanations wherever necessary.
- The Chairperson advised the students to clarify their subject-related doubts with the respective faculty members before the model examinations.
- The Chairperson instructed the students to complete and submit all pending assignments, laboratory records, and other academic requirements before the stipulated deadlines.
- The Chairperson emphasized the importance of improving problem-solving skills and practising numerical problems regularly.
- The Chairperson advised the students to maintain academic integrity and avoid malpractice during examinations.
- The Chairperson instructed the faculty members to communicate the model examination timetable and examination guidelines to the students well in advance.
- The Chairperson advised the students to attend all revision classes and participate actively in academic activities before the model examinations.
- The Chairperson encouraged the students to remain confident, manage examination stress effectively, and prepare systematically for the forthcoming examinations.



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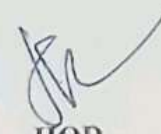


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Photocopy:




CLASS ADVISOR


HOD


PRINCIPAL